MEVAGISSEY PARISH COUNCIL

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Minutes of the Parish Council Annual General Meeting held at the Mevagissey Activity Centre

on Thursday 15 May 2025, following the Annual Parish Meeting.

Present Cllrs. M Roberts (Chairman), M Facey (Vice-Chairman), G Barham, J Brown, L Burdett, J Morgan,

 K Prynn, G Shephard, P Simpson, J Whatty.

In Attendance Cllr. J Mustoe (Ward Member), P Howson (Clerk to the Council), 1 member of the public.

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*UNRATIFIED UNLESS SIGNED*

1. Cllr. Roberts opened the meeting at 6.47pm and then stood down as Chairman. Cllr. Facey took the Chair.

2. Nominations for Chairman were invited.

 Cllr. Mike Roberts was nominated by Cllr. Shephard, Seconded by Cllr. Facey.

 Cllr. Roberts was elected unopposed and took the Chair.

3. Nominations for Vice-Chairman were invited.

 Cllr. Matthew Facey was nominated by Cllr. Roberts, Seconded by Cllr. Barham.

 Cllr. Facey was elected unopposed.

4. Apologies had been received from Cllrs. Gann, Williams and Collins.

5 To approve the formation. membership and Terms of Reference (TOR) of Committees and Working Groups.

5a. Proposed by Cllr. Brown, Seconded by Cllr. Whatty that the Finance Committee should comprise Cllrs. Roberts Chair), Facey, Morgan, Prynn, Shephard and Whatty, with TOR to be agreed. Carried.

5b. :Proposed by Cllr. Simpson, Seconded by Cllr. Facey that the Staff Committee should comprise Cllrs. Roberts (Chair), Barham, Facey, Morgan, Prynn and Shephard, adopting TOR previously adopted in December 2023. Carried.

5c. Proposed by Cllr. Brown, Seconded by Cllr. Burdett that the Public Toilets Working Group should comprise Cllrs. Facey (Chair), Gann, Morgan, Mustoe (Ward Member), Prynn, Whatty, and John Facey, with TOR to be agreed.

 Carried.

5d. Proposed by Cllr. Prynn, Seconded by Cllr. Morgan that the Asset Working Group should comprise Cllrs. Shephard (Chair), Gann and Williams, and that the updates to the TOR, previously adopted in July 2023, be approved.

 Carried.

5e. It was agreed that Cllr. Roberts should continue as the Council’s representative at the Cornwall South (Kemeneth Kernow Soth) Community Area Partnership, with Cllr. Shephard as substitute.

5f. Proposed by Cllr. Barham, Seconded by Cllr. Prynn that the Climate Action Working Group, operating as the Climate Action Group, should comprise Cllrs. Burdett (Chair), Brown, Gann, Shephard, Whatty, and Paul Mason (Tree Warden), adopting TOR previously adopted in November 2024. Carried.

5g. Proposed by Cllr. Whatty, Seconded by Cllr. Brown that the Housing Working Group should comprise Cllrs. Gann (Chair), Barham, Prynn, Shephard and Whatty, with TOR to be agreed. Carried.

5h. Proposed by Cllr. Brown, Seconded by Cllr. Barham that a Business Liaison Working Group should be created to act as a conduit between the business community and the Council, comprising Cllrs. Brown, Barham, Morgan, Prynn and Simpson, with Chair and TOR to be agreed. Carried.

5i. It was agreed that formation of a Devolution Working Group should be deferred until the new leadership at County Hall has been established.

5j. It was noted that the Chair and Vice-Chair of the Council are ex-officio members of all Committees and Working Groups.

6. It was noted that other responsibilities should continue under the auspices of the Asset Working Group as follows:

 Village signs: Cllr. Williams

 Road closure signs: Cllr. Williams

 Village maps: Cllrs. Facey and Williams

 Village clock: Cllr. Williams

 Personal rescue equipment: Cllr. Facey

 War Memorial: Cllr. Williams

 Defibrillator: Cllr. Barham

 All other assets: Clerk

7. Cllr. Facey will continue to be responsible for Flood Watch, and Cllrs. Gann and Facey will be continue to be responsible for the management of the seasonal litter bins.

8. The meeting ended at 7.15pm. Date of next AGM: 21 May 2026.

 Signed ......................................................................................... Dated ....................................