

# MEVAGISSEY PARISH COUNCIL

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Minutes of the Parish Council Meeting held at the Mevagissey Activity Centre  
On Thursday 18 December 2025 at 7pm

Present M Roberts (Chairman), M Facey (Vice-Chairman), G Barham, L Burdett, B Collins, J Fillingham, J Gann, J Morgan, K Prynne, G Shephard, P Simpson.

In Attendance Cllr. J Mustoe (Ward Member), P Howson (Clerk to the Council), 1 member of the public.

*UNRATIFIED UNLESS SIGNED*

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1. Apologies for absence had been received from Cllrs. J Whatty, P King, and G Williams.
2. Cllr. Barham declared an interest in agenda item 23 (repaving around the War Memorial).  
Cllrs. Prynne and Burdett declared a non-registerable interest in agenda item 20 (school transport policy), and Cllr. Burdett requested a dispensation so that he could address the meeting on that item.  
Proposed by Cllr. Gann, Seconded by Cllr. Barham that a dispensation be granted to Cllr. Burdett for this meeting to permit him to speak on agenda item 20. Carried.
3. Public participation. David Tregale spoke on agenda item 17 (highways improvements), describing the ongoing problem of cars parking on the grass at Pentillie and obstructing emergency vehicles, and asking what could be done about it.
4. Proposed by Cllr. Barham, Seconded by Cllr. Prynne that agenda item 17 be brought forward to follow the Clerk's report. Carried.
5. Proposed by Cllr. Facey, Seconded by Cllr. Simpson that the minutes of the meeting held on 20 November 2025 be accepted. Carried.  
The Chairman signed the minutes as a true and accurate record of the meeting.
6. Proposed by Cllr. Facey, Seconded by Cllr. Simpson that the minutes of the planning meeting held on 21 November 2025 be accepted. Carried.  
The Chairman signed the minutes as a true and accurate record of the meeting
7. The Clerk reported that:
  - The update from Ocean Housing on progress at Wesley Court had been forwarded to the Housing Working Group;
  - He had replied to the Pentewan Valley Parish Neighbourhood Development Plan Consultation as agreed;
  - A notice of intention had been received to close Church Street between 2-6 March, 09:30 – 15:30 for cabling works by Openreach;
  - A notice of intention had been received to close Polkirt Hill between 9-12 March, 09:30 – 16:00 weekdays, for 'poling works' by National Grid;
  - He had received an update from Portmellon Boats on the iron slipway at Portmellon, and this will be on the next agenda for discussion;
  - The repair and renovation of the Council's two benches in Trewinney cemetery had completed;
  - The Community Project Manager of the Devon & Cornwall Neighbourhood Watch Network had been booked to talk at the January meeting.
7. The Ward Member's report had been circulated and was taken as read. It can be seen on the Council's website.
8. To consider Expressions of Interest (EOI) for submission to the Community Highways Improvement Programme. Members considered the problems caused by parking at Pentillie, parking at Lavourick Orchards near the junction with School Hill, vehicles driving down Cliff Street and getting into difficulty, and the dangers of crossing the road at the junction of School Hill and Cliff Street.  
Proposed by Cllr. Barham, Seconded by Cllr. Shephard that an EOI for the Pentillie scheme should be submitted. Carried.  
Cllr. Mustoe said he would try to get the Lavourick Orchards scheme tagged onto some other scheme.
9. There was further discussion of parking issues. Proposed by Cllr. Barham, Seconded by Cllr. Burdett that a letter be sent to Cornwall Council's (CC) parking enforcement officer requesting random evening visits. Carried.

10. To approve the monthly finances.

Bills to Pay	West Wharf PC hygiene services 08/12/25 - 07/03/26 (paid)	£	397.23	
	Room hire for 23/10/25 meeting (paid)	£	16.00	
	Room hire for November meetings (paid)	£	68.70	
	Payroll admin Oct 25 - Mar 26 (paid)	£	72.00	
	Councillor training (paid)	£	60.00	
	Room hire for 04/12/25 meeting (paid)	£	29.52	
	Valley Rd PC electricity 02/11/25 - 01/12/25 (paid)	£	38.56	
	West Wharf PC electricity 02/11/25 - 01/12/25 (paid)	£	43.12	
	Valley Rd PC water 04/11/25 - 01/12/25 (paid)	£	178.56	
	West Wharf PC water 04/11/25 - 01/12/25 (paid)	£	504.28	
	Valley Rd PC hygiene services 29/12/25 - 28/03/26 (paid)	£	334.78	
	Website hosting and maintenance 2025	£	450.00	
	IT support December	£	55.46	
	Service seasonal litter bins 03/11/25 - 24/11/25	£	371.52	
	November staff costs	£	1,854.12	
	Room hire for December meetings	£	68.70	
	Operate Valley Rd PC December 2025	£	1,457.97	
	Operate West Wharf PC December 2025	£	1,432.88	
	Office costs	£	50.49	
		TOTAL	£	7,483.89
Accounts	Amount available to spend as of last meeting	£	145,696.02	
	Expenditure last month	£	8,432.60	
	plus stationery	£	7.16	
	Labour & further materials for cemetery benches renovation	£	227.63	
	Remembrance wreath & donation to RBL poppy fund	£	175.00	
	Bank charges	£	9.00	
	West Wharf PC cardreader receipts (net)	£	348.81	Received
	West Wharf PC cash receipts	£	220.00	Received
	LMP grant (for footpath cutting)	£	2,110.49	Received
	Uncleared cheques	£	175.00	
	Money in bank	£	139,698.93	
	Available to spend	£	139,523.93	
	Bank Statements (30/11/2025)			
		Current Account	£	197.24
		Deposit Account	£	139,501.69
		TOTAL	£	139,698.93

Proposed by Cllr. Shephard, Seconded by Cllr. Prynne that the monthly finances be approved and the bills paid.

Carried.

A copy of the December payment schedule was signed by two members of the Finance Committee.

11. To approve quotes received for footpath cutting during 2026. Proposed by Cllr. Prynne, Seconded by Cllr. Gann that the quotes received from Treleven Countryside Services Ltd be approved. Carried.

12. Cllr. Collins presented her report from the Devolution Working Group (WG). There had been an intensive exercise, led by Cllr. Gann, to gather information from CC about the assets which are being considered for inclusion in a devolution package, and engagement of a solicitor would be deferred until that exercise was complete. The information had been circulated to members with a request for feedback. Financial details of the Church Street car park had finally been received, and the income was much lower than advised previously. CC have been asked whether the income from the River Street car park has also declined. It was agreed that a public consultation should be arranged before taking things further. Proposed by Cllr. Barham, Seconded by Cllr. Fillingham that the Jubilee Hall be booked all day and evening on Wednesday 11<sup>th</sup> February 2026 for the consultation event, which will be designed by the WG when they meet on 8<sup>th</sup> January. Carried.

13. Public Toilets Working Group.

13a. Cllr. Facey said there was little to report this month.

- 13b. Proposed by Cllr. Barham, Seconded by Cllr. Simpson that spend of up to £2,400 for the winter maintenance programme, excluding the metal doors at the West Wharf block, be approved, Carried.

14. Housing Working Group.

14a. Cllr. Gann's report from the Housing WG had been circulated.

- 14b. There was uncertainty about what Housing Matters Ltd wanted from the Council regarding their Queen Elizabeth Memorial Housing Project. Proposed by Cllr. Shephard, Seconded by Cllr. Barham that Housing Matters Ltd should be invited to send somebody to address the Council at the January planning meeting. Carried.
- 14c. The data received from CC following the 'call for sites' was considered unrealistic. Proposed by Cllr. Shephard, Seconded by Cllr. Barham that a letter be sent to CC stating that their perfunctory analysis of the various sites bore no relation to the advice which they had been given or to the realities of the sites. Carried.
- 14d. Proposed by Cllr. Barham, Seconded by Cllr. Morgan that despite huge efforts of the members of the Housing WG over seven years, it has become clear since December 2024 that (despite complying with their Terms of Reference) some actions were not welcomed by some in the Council; and that to avoid repeating the circumstances of this year, the Housing WG will close and the Council will need to decide if it wants to pursue any initiatives on a case-by-case basis; and that new working groups could be set up as any new initiatives have Council support. Carried.
15. Climate Action Working Group.
- 15a. Cllr. Burdett presented his report from the Climate Action WG, including confirmation that Cornwall Climate Care's Food for Thought film would be screened at the MAC on Wednesday 14<sup>th</sup> January, with doors opening at 6.30 pm.
- 15b. The Chairman declared a non-registerable interest in the next item and withdrew for its duration, with Cllr. Facey taking the Chair.
- 15c. Proposed by Cllr. Gann, Seconded by Cllr. Barham that approval be granted for funding of up to £750 for the attendance by years 5 & 6 of Mevagissey School at the Eden Sustainability Workshop in June 2026. Carried.
- 15d. Proposed by Cllr. Gann, Seconded by Cllr. Facey that approval be granted for funding of up to £72.50 for the screening of Cornwall Climate Care's Food for Thought film, to include venue hire and refreshments. Carried.
- 15e. Proposed by Cllr. Barham, Seconded by Cllr. Collins that the Climate Action WG be granted delegated power to spend up to £100 from its agreed budget on an ad hoc basis, when the spend is required before the next Council meeting, and when the spend has been agreed by the members of the WG; and that retrospective approval be sought at the next Council meeting. Carried.
16. Cllr. Shephard had nothing to report from the Asset Working Group.
17. Cllr. Prynn had circulated her report from the Digital Working Group, which was taken as read. She asked all members to take the time to read the draft policies which had been circulated and to send her any feedback. They will be on the agenda for adoption at the January meeting.
18. To receive an update regarding the offer from a Lower Well Park resident to fund the provision of a public access defibrillator on their property. Cllr. Facey has now spoken to the resident and will be visiting her in the company of Cllr. Barham. He will provide a further update at the next meeting.
19. Proposed by Cllr. Facey, Seconded by Cllr. Morgan that the response to CC's survey on 'Support with Cornwall Council services' should indicate that this Council signposts residents to CC services. Carried.
20. To discuss how the Council might benefit from better engagement with young people in the parish, by seeking their contribution on relevant matters and encouraging a greater interest and possible future participation in local government (Cllr. Simpson). Cllr. Fillingham said there was an opportunity to engage young people in the decisions on devolution, and the Devolution WG will consider this when designing the public consultation event in February. Cllr. Shephard said that the most effective approach is via existing youth groups and activities. Cllr. Prynn said she would talk to Charlie at the MAC.
21. To receive an update on Cornwall Council's school transport policy and consider further action (Cllr. Burdett). Cllr. Prynn withdrew for this item, having declared an interest. The letter on this issue sent to Noah Law MP at the end of September had received no reply, and Cllr. Burdett asked members to consider how this might be escalated further. Cllr. Facey asked Cllr. Mustoe to press Dan Rogerson (CC Portfolio Holder for Transport) to explain what is happening and make a decision. This will remain on the agenda.
22. To consider a supplementary grant application from the Sarah Hunkin Ceramic Arts Studio for £210 towards the cost of producing the extra ceramic poppies for the War Memorial garden, arising from the higher number of participants than originally anticipated (Cllr. Facey). Proposed by Cllr. Gann, Seconded by Cllr. Prynn that a supplementary grant of £210 be paid to Sarah Hunkin for the purpose stated, payable under the provisions of the Local Government Act 1972 s 137. Carried.
23. To consider a request to dedicate a bench on Chapel Point Lane. Members wanted more time to consider this, and it will be on the agenda for the January meeting.
24. To consider a proposal to repave the area around the War Memorial at a cost of up to £1,580 ex-VAT (Cllr. Mustoe). Cllr. Barham withdrew for this item, having declared an interest. Proposed by Cllr. Prynn, Seconded by Cllr. Shephard that Geoff Barham's quote for labour should be accepted, and the materials should be supplied by Contec South West Ltd. Carried.

25. The meeting ended at 9.25 pm. Date of next meeting: 15 January 2026.

Signed .....

Dated .....