MEVAGISSEY PARISH COUNCIL

[mevagissey-pc.gov.uk](http://mevagisseyparishcouncil.co.uk/)

Minutes of the Parish Council Meeting held at the Mevagissey Activity Centre

On Thursday 17 October 2024 at 7pm

Present Cllrs. M Roberts (Chairman), M Facey (Vice-Chairman), G Barham, J Morgan, K Prynn, G Shephard,

P Simpson, J Whatty, G Williams.

In Attendance Cornwall Cllr. J Mustoe (Ward Member - arrived 7.25 pm), Charlie Clayton, Andy Mitchell and Mark Sweeney (Directors of the Mevagissey Activity Centre [MAC]), P Howson (Clerk to the Council),

3 members of the public.

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 *UNRATIFIED UNLESS SIGNED*

1. Apologies for absence had been received from Cllrs. L Burdett, J Gann and J Brown. Cllr. Mustoe would have to leave at 9pm.

2. There were no Declarations of Interest or Gifts.

3. The Directors of the MAC presented a review of their three-month plan, detailing their achievements and expected developments over the next few months, before taking questions from members..

4. Public participation. No members of the public wished to address the Council.

5. Proposed by Cllr. Prynn, Seconded by Cllr. Shephard that the minutes of the meeting held on 19 September 2024 be accepted. Carried.

6. Proposed by Cllr. Shephard, Seconded by Cllr. Whatty that the minutes of the planning meeting held on 20 September 2024 be accepted. Carried.

7. The Clerk reported that:

* The CALC AGM will take place on Tuesday 12 November 2024, 6.30pm for 7pm start at New County Hall and is open to all member councils and councillors. (It was agreed that the Council would not be represented).
* Following the virtual meeting with the Cormac Infrastructure Group it was agreed that the proposed speed reduction on the B3273 between Pentewan and Mevagissey would be to 40 mph, as originally requested by the Council;
* The body behind the D-Day 80 anniversary celebrations last June is organising something similar for VE Day 80 on 8th May next year. (It was agreed that this would be on the next agenda).
* Ocean Housing's monthly update had been forwarded to the Housing Working Group (WG);
* The steps from Cross Park Terrace to Vicarage Hill (part of public footpath Mevagissey 8) are now open;
* At the Council’s request, Cormac have provided a new litter/dog waste bin on the track outside the MAC (public bridleway 13);
* Details of the Cornwall Community Flood Forum Annual Conference on 8th November had been received and forwarded to Cllr. Facey;
* School Hill will be closed to motor traffic for sewer connection work between Penlee and Pencarrow from 26th October to 3rd November between 7.30 am and 6pm, weekends included;
* He had written to David Hooper, Ocean Housing, requesting a meeting, but not yet received a reply;
* A reply had been received and circulated from Cllr. Ollie Monk ( Cornwall Council Portfolio Holder for Planning and Housing) regarding potential houses for the council to purchase;
* Details of the Community Area Partnership meeting on 23rd October were circulated. This will be hosted by Young People Cornwall at The House in St Austell, and all members are welcome (it was noted that Cllrs. Roberts and Shephard would be attending);
* The Council’s beach safety sign had disappeared from the Portmellon slipway railings, along with Cornwall Council’s dog ban sign, and this has been reported to the police as a theft (subsequent evidence suggested that the signs, together with their fixings, had been the victims of an easterly storm).

8. The Ward Member presented his monthly report which can be seen on the Council’s website.

[Cllr. Prynn left the meeting at this point]

9. To approve the monthly finances.

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| --- | --- | --- | --- | --- | --- |
| Bills to Pay | Tree Warden's First Aid training (paid) | £ | 108.00 |  |  |
|  | Portable toilet for hedge-laying course (paid) | £ | 144.00 |  |  |
|  | Valley Rd PC electricity 02/09/24 - 01/10/24 (paid) | £ | 52.48 |  |  |
|  | West Wharf PC electricity 02/09/24 - 01/10/24 (paid) | £ | 50.22 |  |  |
|  | Valley Rd PC water 03/09/24 - 01/10/24 (paid) | £ | 367.46 |  |  |
|  | West Wharf PC water 03/09/24 - 01/10/24 (paid) | £ | 151.44 |  |  |
|  | Street weed spraying (2nd treatment) | £ | 543.60 |  |  |
|  | Service bottle bank 02/09/24 and 24/09/24 | £ | 435.00 |  |  |
|  | Service seasonal litter bins 16-30/09/24 | £ | 278.64 |  |  |
|  | IT support October 2024 | £ | 54.86 |  |  |
|  | September staff costs | £ | 1,697.24 |  |  |
|  | Operate West Wharf PC October 2024 | £ | 1,407.88 |  |  |
|  | Operate Valley Road PC October 2024 | £ | 1,432.89 |  |  |
|  | TOTAL | £ | 6,723.71  |  |  |
|  |  |  |  |  |  |
| Accounts | Amount available to spend as of last meeting | £ | 106,430.05 |  |  |
|  | Expenditure last month | £ | 7,045.33 |  |  |
|  |  plus Coast path maintenance (second cut) | £ | 401.00 |  |  |
|  |  Seasonal litter bins 02-09/09/24 | £ | 185.76 |  |  |
|  |  September meeting room hire | £ | 75.00 |  |  |
|  |  Bank charges | £ | 26.85 |  |  |
|  | West Wharf PC card reader receipts (net) | £ | 1,154.65 |  | Received |
|  | Precept (2 of 2) | £ | 49,961.00 |  | Received |
|  | Bank interest | £ | 874.24 |  | Received |
|  | Available to spend | £ | 150,686.00 |  |  |
|  | Bank Statements (30/09/2024) |  |  |  |  |
|  | Current Account |  |  | £ | 106.81 |
|  | Deposit Account |  |  | £ | 150,579.19 |
|  | TOTAL |  |  | £ | 150,686.00 |

Proposed by Cllr. Facey, Seconded by Cllr. Shephard that the monthly finances be approved. Carried.

10. Proposed by Cllr. Facey, Seconded by Cllr. Shephard that the Q2 Statement of Accounts be accepted. Carried.

11. Cllr. Facey presented his report on the operation of the public conveniences. They had been very busy during the Shanty Festival and the organisers had made a contribution towards the additional staffing required. Unusually, there was no damage to report. West Wharf PC is showing significant deterioration from its exposed position and funding for remedial work will need to be budgeted for. West Wharf PC will close for the winter at the end of the month, apart from the disabled unit.

12. Cllr. Gann was not present to report for the Housing Working Group but had emailed that he had received 175 responses to the housing questionnaire (on Facebook) which he will analyse and report on at the next meeting.

13. Nobody was present to report for the Climate Emergency Working Group. The Clerk summarised progress on arrangements for the hedge laying course which will require the Council to enter into a contract with Cormac.

14. Cllr. Shephard reported that the Asset Working Group is dormant, awaiting progress on the devolution package.

15. In Cllr. Gann’s absence, Cllr. Facey reported that the seasonal litter bin service would terminate at the end of the month and he would be chasing business contributions. The supplier had been providing lockable bins for the last month.

16. To review the decision to allow a commercial waste bin to be sited alongside the seasonal litter bins in the River Street car park. It was agreed that this should continue with a review next month.

17. Cllr. Simpson reported that the ‘Speak Cornish’ working group was yet to meet, but there was a post on the Council’s Facebook page inviting expressions of interest. There had been a mix of responses, indicating a general interest but not a ‘strong passion’. He will provide a further update next month.

18. To receive an update on negotiations for a devolution package. Cormac had sent a cost estimate for providing services directly to the Council, but had included items which the Council were not intending to take on. Cormac will be asked to revisit their estimate.

19. To consider the adoption of an Information Security Incident Policy (Cllr. Burdett).

 Cllr. Burdett being absent, this was deferred to next month.

20. Proposed by Cllr. Facey, Seconded by Cllr. Barham that the Council’s Grievance Policy and Disciplinary Policy should continue to be adopted without amendment. Carried.

21. Proposed by Cllr. Barham, Seconded by Cllr. Facey that a further sum of £4,500 be granted to the MAC, but that the Directors should be asked to produce a detailed plan showing forecast revenue for the next three months and forward it to the Clerk at least three days before the Council’s November meeting. Carried.

22. Proposed by Cllr. Shephard, Seconded by Cllr. Simpson that any further grants to the MAC will require a fresh application supported by a twelve month rolling forecast showing dependencies and activities. Carried.

23. Proposal to apply for an external defibrillator to be sited in the centre of the village, to be part-funded by the Department of Health and Social Care’s Community Automated External Defibrillators (AED) Fund, with matched funding of up to £750 by the Council (Cllr. Barham). It was agreed that Cllr. Barham, with Cllr. Mustoe’s help, would identify a suitable location and make the funding application, if necessary specifying the Willow Car Park as the location pro tem. Proposed by Cllr. Facey, Seconded by Cllr. Simpson that the Council would commit to up to £750 towards the cost, pending the result of the application. Carried.

24. To consider the provision of litter / dog waste bins. Following discussion, this was deferred to next month

[Cllr. Mustoe left the meeting at this point]

25. Proposed by Cllr. Barham, Seconded by Cllr. Shephard that Billie Collins should be co-opted to fill one of the casual vacancies on the Council. Carried.

 Mrs Collins duly signed the Declaration of Acceptance of Office.

26. The meeting ended at 9.10 pm. Date of next meeting: 21 November 2024.

 Signed ......................................................................................... Dated ....................................