MEVAGISSEY PARISH COUNCIL

[mevagissey-pc.gov.uk](http://mevagisseyparishcouncil.co.uk/)

Minutes of the Parish Council Meeting held at the Mevagissey Activity Centre

On Thursday 20 June 2024 at 7pm

Present Cllrs. M Roberts (Chairman), M Facey (Vice-Chairman), G Barham, J Brown, L Burdett, J Gann,

 G Shephard, J Whatty, G Williams.

In Attendance Cllr. Mustoe (Ward Member), P Howson (Clerk to the Council).

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 *UNRATIFIED UNLESS SIGNED*

1. Apologies had been received from Cllrs. Simpson, Morgan and Prynn.

2. There were no Declarations of Interest or Gifts.

3. Public participation. There were no members of the public present.

4. Proposed by Cllr. Williams, Seconded by Cllr. Whatty that the minutes of the Annual General Meeting held on 16 May 2024 be accepted. Carried.

5. Proposed by Cllr. Whatty, Seconded by Cllr. Brown that the minutes of the Ordinary Meeting held on 16 May 2024 be accepted. Carried.

6. Proposed by Cllr. Facey, Seconded by Cllr. Williams that the minutes of the Planning Meeting held on 17 May 2024 be accepted. Carried.

7. The Clerk reported that:

* The public inspection period for the Council’s unaudited Annual Governance & Accountability Return has been set for 1st July to 9th August;
* Members met with the Harbour Trustees on 21st May. The meeting notes were circulated to members, and the next meeting will be in October:
* The Treasurer of St. Peter’s Church sent her thanks to the Council for the grant towards the cost of printing the Tower & Spire:
* A letter of thanks was received from Mevagissey Youth, thanking the Council for the grant towards the cost of new goalposts for Meva Youth FC. This was circulated to members;
* An update from Ocean Housing on their maintenance programme was received and circulated to the Housing Working Group;
* The presentation and draft site notices from Cornwall Council’s 20 mph stakeholder meeting were received and circulated to members.

 Proposed by Cllr. Barham, Seconded by Cllr. Gann that the following amendments to the Infra23-213 Countywide 20mph Speed Limits - Phase 3 for Mevagissey should be requested: 1) the 20mph zone should start at the existing 30mph sign on Old Road, rather than at the mini-roundabout at the junction with Vicarage Hill as currently shown, and 2) the 20mph zone should start at the existing 30mph sign on Valley Road, or at the latest by the ‘Playground’ sign approximately 100m before the entrance to the Mevagissey Activity Centre, rather than after the entrance to Willow Car Park and at the junction of Vicarage Hill and Church Lane as currently shown. Carried.

8. The Ward Member presented his report which can be seen on the Council’s website.

9. To approve the monthly finances.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Bills to Pay | Valley Rd PC electricity 02/05/24 - 01/06/24 (paid) | £ | 48.07 |  |  |
|  | West Wharf PC electricity 02/05/24 - 01/06/24 (paid) | £ | 46.56 |  |  |
|  | Seasonal litter bins during May 2024 | £ | 344.64 |  |  |
|  | IT support June 2024 plus annual charges for members | £ | 1,224.14 |  |  |
|  | Printing costs | £ | 22.88 |  |  |
|  | Staff costs | £ | 1,697.24  |  |  |
|  | West Wharf PC water 02/05/24 - 05/06/24 | £ | 188.64 |  |  |
|  | Valley Rd PC water 02/05/24 - 05/06/24 | £ | 414.33 |  |  |
|  | Annual data protection fee | £ | 40.00 |  |  |
|  | Operate West Wharf PC June 2024 | £ | 1,407.88 |  |  |
|  | Operate Valley Road PC June 2024 | £ | 1,432.89 |  |  |
|  | Valley Rd PC hygiene 29/06/24-28/09/24 + Waste Transfer Note | £ | 349.53 |  |  |
|  | Coastpath cutting (1st cut) | £ | 401.00 |  |  |
|  | Councillor training | £ | 24.00 |  |  |
|  | TOTAL | £ | 7,641.80  |  |  |
|  |  |  |  |  |  |
| Accounts | Amount available to spend as of last meeting | £ | 140,986.81 |  |  |
|  | Expenditure last month | £ | 6,984.18 |  |  |
|  |  plus Annual grant to Jubilee Hall | £ | 2,000.00 |  |  |
|  |  Annual grant towards Tower & Spire printing costs | £ | 300.00 |  |  |
|  |  Grant to Mevagissey Youth towards the cost of goal posts | £ | 1,100.00 |  |  |
|  |  Inland footpath cutting (1st cut) | £ | 529.74 |  |  |
|  |  Meeting room hire May 2024 | £ | 48.76 |  |  |
|  |  Internal audit | £ | 250.00 |  |  |
|  | Reclaimed 2023/24 VAT | £ | 5,654.46 |  | Received |
|  | West Wharf PC card reader receipts (net) | £ | 269.74 |  | Received |
|  | West Wharf PC cash receipts | £ | 680.00 |  | Received |
|  | Available to spend | £ | 136,378.33 |  |  |
|  | Bank Statements (31/05/2024) |  |  |  |  |
|  | Current Account |  |  | £ | 18.11 |
|  | Deposit Account |  |  | £ | 136,360.22 |
|  | TOTAL |  |  | £ | 136,378.33 |

 Proposed by Cllr. Shephard, Seconded by Cllr. Brown that the accounts be accepted and the bills paid. Carried.

10. Proposed by Cllr. Facey, Seconded by Cllr. Barham that the Asset Register prepared for the Annual Audit be approved subject to the addition, at the next update, of the noticeboard on the side wall of The Ship Inn . Carried.

11. The ‘Internal Examination of the Council’s Procedures’ for year ending 31st March 2024 was received and it was noted that no issues had been found that required further information or investigation, and that the internal audit had concluded satisfactorily.

 Proposed by Cllr. Facey, Seconded by Cllr. Shephard that the Annual Internal Audit Report be accepted. Carried.

12. Each section of the 2023/24 Annual Governance Statement was discussed by members and completed by the Chairman, with no further explanatory statements required. Proposed by Cllr. Barham, Seconded by Cllr Burdett that the Annual Governance Statement be approved. Carried.

13. The Statement of Accounts for the Annual Audit Return for year ending 31st March 2024 was received.

 Proposed by Cllr. Facey, Seconded by Cllr. Shephard that the Statement of Accounts be approved. Carried.

14. Proposed by Cllr. Facey, Seconded by Cllr. Shephard that there is no conflict of interest between the Council and BDO LLP, the external auditor. Carried.

15. Cllr. Facey reported on the operation of the public conveniences. The West Wharf Ladies door handle had been fixed; the doors were suffering from rust but should last the year; toilet roll dispensers had been replaced with larger ones to reduce theft and enable less frequent refills; the toilets will not open late during Feast Week following anti-social problems last year.

16. Cllr. Gann reported from the Housing Working Group. He is working on a housing survey to be carried out on social media and other channels to be agreed.

17. Cllr. Brown presented his report from the Climate Emergency Working Group (CEWG):

* Thank you to Mark Smith of ZLC Energy for a successful inaugural ‘Ask an expert’ event on renewable energy;
* Following the successful walk-to-school week programme supported by the Climate Action Group, Mevagissey School has continued a walk to school programme each week;
* Three talks have been arranged for Mevagissey School with Three Bays Wildlife on shoreline ecology, Action on waste and litter, and the tree warden on the local tree stock;
* The tree warden has asked that any tree planting projects or initiatives are shared with him so as to ensure viability and usefulness;
* The group is ramping up its posting on Facebook and will share a monthly update as to what it’s been doing on its Facebook page.

 Proposed by Cllr. Gann, Seconded by Cllr. Whatty that the sum of £100 be authorised for the production of walking to school activity packs, to be paid from the CEWG budget. Carried.

18. Cllr. Shephard reported from the Asset Working Group, and thanked Cllr. Williams for the production of a set of risk statements covering all the Council’s assets, including virtual assets (Facebook page and website) and the Neighbourhood Development Plan. Cllr Shephard will meet the Clerk before the next Council meeting to finalise details.

19. Cllr. Gann reported that the seasonal litter bins were operating normally and the current level of service would be maintained.

20. Cllr. Facey reported that residents of Higher Well Park were concerned that the road was being used as a race track. Cllr. Brown reported a similar problem on Tregoney Hill, and Cllr. Gann reported the same for Polkirt Hill. It seems that a small group of young drivers is causing the problem and the Ward Member agreed to talk to the police about taking action. He asked that residents should let him have registration numbers of offenders.

21. The Chairman argued that the 10 Ton weight limit signs deployed on the village approaches had become obsolete because lorries of that weight were now bigger. The Ward Member had discussed this with the Highways Manager who had suggested that they could be replaced with signs specifying length and width limits. The discussion expanded to cover all traffic signs within the parish, and the Ward Member was asked to liaise with Highways to review them and meet with the Council to agree changes. This will remain on the next agenda.

22. Motion: This Council should support The Safety of Electric-Powered Micromobility Vehicles and Lithium Batteries

 Bill which is being promoted by Lord Foster and Electrical Safety First (Cllr. Burdett).

 The Council approved of the campaign but did not feel qualified to express support for the Bill

 Proposed by Cllr. Barham, Seconded by Cllr. Gann that the Council supports the campaign to improve the safety of lithium batteries (used in e-bike and e-scooters) and their disposal. Carried.

23. Cllr. Brown reported that the ‘D-Day 80’ commemoration held on Island Beach on 6th June had marked the occasion admirably, attracting an estimated 200 people. The Chairman agreed that it had been a moving occasion, and the choirs had performed beautifully. The Council expressed its thanks to Simon and Paula Dunn for their hard work organising the event.

24. The Chairman summarised yesterday’s meeting with Cornwall Council’s devolution officers. More detail has been promised in time for the next Council meeting.

 [The Ward Member left the meeting at this point]

25. Cllr. Gann reported that a number of people had replied to the ‘Mevagissey Tourism’ initiative. He will arrange a meeting with them and refer them to Visit Cornwall.

26. To receive an update regarding ongoing support provided to the MAC (Cllr. Simpson). Cllr. Facey declared an interest and withdrew for this item. Cllr. Gann read out a statement in Cllr. Simpson’s absence, concluding that a grant application should be expected before the next Council meeting.

27. To acknowledge the activities of the current 'speak Cornish' campaign being promoted by Cornwall Council and consider whether greater recognition of the Cornish language is of merit locally (Cllr. Simpson).

 In Cllr. Simpson’s absence it was agreed to defer this to the next Council meeting.

28. To consider the problem of commercial waste bins sited in front of the War Memorial.

 Proposed by Cllr. Whatty, Seconded by Cllr. Williams that the Council gives permission for the business responsible to move their large bin to the River Street car park alongside the seasonal litter bins on a trial basis to be reviewed at the next Council meeting. Carried.

29. The meeting ended at 9.25 pm. Date of next meeting: 18 July 2024.

 Signed ......................................................................................... Dated ....................................