MEVAGISSEY PARISH COUNCIL

[mevagissey-pc.gov.uk](http://mevagisseyparishcouncil.co.uk/)

Minutes of the Parish Council Meeting held at the Mevagissey Activity Centre

On Thursday 21 September 2023 at 7pm

Present Cllrs. M Roberts (Chairman), M Facey (Vice-Chairman), L Burdett, D Drake, J Gann, K Prynn,

P Simpson, J Whatty, G Williams.

In Attendance Jeremy Burt of Glanville Environmental, P Howson (Clerk to the Council).

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 *UNRATIFIED UNLESS SIGNED*

1. Apologies had been received from Cllrs. Barham, Brown, Morgan and Shephard.

Cllr. Mustoe would be arriving late (the meeting ended before he arrived).

1. There were no Declarations of Interest or Gifts.

3. Jeremy Burt of Glanville Environmental (contractor to S W Water) outlined plans for the infiltration works required in the village and around the harbour. Disruption will be kept to a minimum, but it will be necessary to close Church Street to traffic, scheduled for 8-19 January 2024 (including contingency time). This will be managed 24/7 by Amberon, who will permit access for emergency services and the fishing industry. Helen Brett, their Customer Liaison Officer, will visit all shops in advance, and letters will be sent to all residents in the vicinity. Cllr. Simpson asked that letters are also sent to residents of Portmellon. Jeremy and Helen will attend the Council’s October meeting to provide further updates.

4. Public participation. No members of the public were present.

5. Proposed by Cllr. Whatty, Seconded by Cllr. Prynn that the minutes of the meeting held on 24 August 2023 be accepted. Carried.

6. Proposed by Cllr. Facey, Seconded by Cllr. Whatty that the minutes of the planning meeting held on 25 August 2023 be accepted. Carried.

7. The Clerk reported that:

* He had responded to the Government’s call for evidence on private parking (minute 2023/08/24);
* The Mevagissey Chapel has been removed from a list of closed chapels being put out to tender by Cornwall Council;
* The ‘walkabout’ with Ocean Housing’s maintenance team has been arranged for Monday 2nd October at 2pm;
* No member has offered to represent the Council at the CALC AGM on 24th October;
* Robert Larter will not be auditing next year, so a replacement is required;
* The Notice of Completion of Audit was received from the external auditor;
* The meeting with Ed Maguire of Cormac’s design team to discuss the traffic survey has been re-scheduled for 6pm on Thursday 19th October at the MAC (before the monthly meeting);
* The application for banking facilities with Unity Trust has been accepted, and signatories will receive login details by post in the next few days.

8. The Ward Member did not arrive in time to read his report, which can be seen on the Council’s website.

9. To approve the monthly finances.

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| Bills to Pay | Replace thumbturn sensor at West Wharf PC (paid) | £ | 500.92 |  |  |
|  | Service seasonal bins 01/08/23 - 15/08/23 (paid) | £ | 508.19 |  |  |
|  | Hygiene services at West Wharf PC 08/09/23 - 07/12/23 (paid) | £ | 353.55 |  |  |
|  | Inland footpath maintenance (2nd cut) (paid) | £ | 499.20 |  |  |
|  | PC attendants 02/09/83 - 08/09/23 (paid) | £ | 308.00 |  |  |
|  | Valley Rd PC electricity 02/08/23 - 01/09/23 (paid) | £ | 29.83 |  |  |
|  | West Wharf PC electricity 02/08/23 - 01/09/23 (paid) | £ | 54.16 |  |  |
|  | PC attendants 09/09/83 - 15/09/23 (paid) | £ | 308.00 |  |  |
|  | Valley Rd PC water 02/08/23 - 05/09/23 (paid) | £ | 654.29 |  |  |
|  | West Wharf PC water 02/08/23 - 05/09/23 (paid) | £ | 307.31 |  |  |
|  | August staff costs | £ | 1,602.40 |  |  |
|  | Hygiene services at Valley Rd PC 29/09/23 - 28/12/23 | £ | 297.95 |  |  |
|  | Service bottle bank 22/08/23 | £ | 219.60 |  |  |
|  | Service seasonal bins 18/08/23 - 29/08/23 | £ | 460.56 |  |  |
|  | Operate West Wharf PC September | £ | 1,352.88 |  |  |
|  | Operate Valley Road PC September 2023 | £ | 1,397.89 |  |  |
|  | TOTAL | £ | 8,854.73  |  |  |
|  |  |  |  |  |  |
| Accounts | Amount available to spend as of last meeting | £ | 127,234.52 |  |  |
|  | Expenditure last month | £ | 16,482.43 |  |  |
|  |  plus PC attendants 19/08/23 - 25/08/23 | £ | 308.00 |  |  |
|  |  Monthly IT support fee (July) | £ | 52.56 |  |  |
|  |  PC attendants 26/08/23 - 01/09/23 | £ | 286.00 |  |  |
|  |  Replace toilet seats at West Wharf PC Ladies | £ | 53.98 |  |  |
|  |  Bank charges to 31/07/23 | £ | 8.00 |  |  |
|  | Business contributions towards seasonal litter bins | £ | 1,700.00 |  | Received |
|  | Refund of double-charging for IT services | £ | 757.32 |  | Received |
|  | Cash from West Wharf PC | £ | 2,000.00 |  | Received |
|  | Bank balance | £ | 115,500.87 |  |  |
|  | Unpresented cheques (Unity Trust Bank) | £ | 1,000.00 |  |  |
|  | Available to spend | £ | 114,500.87 |  |  |
|  | Bank Statements (01/09/2023) |  |  |  |  |
|  | Current Account |  |  | £ | 5,216.39 |
|  | Deposit Account |  |  | £ | 110,284.48 |
|  | TOTAL |  |  | £ | 115,500.87 |

 Proposed by Cllr. Gann, Seconded by Cllr. Prynn that the accounts be accepted and the bills paid. Carried.

10. Cllr. Facey presented his report on the operation of the public conveniences.

 Attendants at West Wharf will be stood down at the end of Friday 22 September, but will resume for half-term and for Shanty Fest, ie from 13 October until the October meeting, when a decision will be made on further deployment. The contractor had sent a letter suggesting required works to be completed before next season. The Public Toilets Working Group will consider these and present their costed proposals for approval at the next meeting. It was suggested that external CCTV may help deal with the frequent antisocial behaviour on site, and Cllr. Facey will investigate possible sources of funding for this. The Risk Assessment for attendants is awaited.

11. Cllr. Gann reported that the Wesley Court property recently sold by Ocean Housing is now locked and empty because the new owners are unable to sell it due to the maintenance liabilities. Cllr. Shephard will ask Ocean for an update on the 4-bedroom property in Roberts Close.

12. Cllr. Gann reported that the two extra litter bins in the River Street car park will be removed next week.

13. Cllr. Brown had sent the following report for the Climate Emergency Working Group:

* We successfully held a bat walk on 15th September alongside Three Bays Wildlife Trust. The results of the survey are imminent however we found a variety of species of bats in our wonderful village including some of the rarer species. The survey results will be circulated when available.
* A meeting with Geoff Barham has been scheduled for 3rd October to begin outlining the plans for the Mevagissey Community Planter programme.
* The Climate Action Group is meeting on 26th September to review progress made against the climate action plan so far. All are welcome to attend at 6 pm at The MAC.

14. Cllr. Whatty reported that all new emails were now in use except for Cllr. Drake’s which he will assist with.

 Cllr. Burdett advised that all initial passwords should be changed.

15. The Asset Working Group will be meeting on 12th October.

16. An update on the development of a devolution package was awaited from the Ward Member.

17. The Chairman gave feedback from the recent harbour meeting with S W Water, who had provided lots of data but many questions remained unanswered. They didn’t make clear what their plans were or how much they were prepared to spend. They said that Island Beach would be designated as a bathing area, although it now appears that it would never be busy enough to qualify. Cllr. Facey will approach Three Bays Wildlife to ask if they are interested in water testing at Island Beach.

18. Proposed by Cllr. Facey, Seconded by Cllr. Simpson that the latest version of the Financial Regulations be adopted.

Carried.

19. The Chairman reported an invitation from St Peter’s Church for a member to read at the 4pm service on Sunday 10th December, and asked that anybody interested should contact the Clerk.

20. Proposed by Cllr. Facey, Seconded by Cllr. Prynn that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted, the public and press be excluded from the rest of the meeting. Carried.

 The remainder of the meeting was held in closed session.

21. The meeting ended at 8.50pm. Date of next (non-planning) meeting: 19 October 2023.

 Signed ......................................................................................... Dated ....................................