

MEVAGISSEY PARISH COUNCIL

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Minutes of the Parish Council Meeting held at the Mevagissey Activity Centre
On Thursday 24 August 2023 at 7pm

Present Cllrs. M Roberts (Chairman), M Facey (Vice-Chairman), G Barham, J Gann, J Morgan, K Prynn,
G Shephard, P Simpson, J Whatty, A Williams (arrived 7.05pm), G Williams.

In Attendance Luci Isaacson of Climate Vision, P Howson (Clerk to the Council), 1 member of the public.

UNRATIFIED UNLESS SIGNED

1. Apologies had been received from Cllrs. Brown and Mustoe (Ward Member), and Cllr. A Williams would be arriving late. Cllr. Simpson would have to leave at 9.50pm.
2. Cllr. Facey declared an interest in agenda item 24 (call for evidence on private parking regulations).
3. The presentation by Jeremy Burt of Glanville Environmental of proposed infiltration works on behalf of S W Water was deferred to September.
4. Luci Isaacson of Climate Vision gave a presentation on Tackling Climate Change - flood prevention project, and answered questions from members. She recommended a seminar on the topic to be held at Pool on 16 September, details here: <https://www.eventbrite.co.uk/e/tackling-climate-change-flood-prevention-seminar-tickets-668642597007>
5. No members of the public wished to speak.
6. Proposed by Cllr. Barham, Seconded by Cllr. Morgan that the minutes of the meeting held on 20 July 2023 be accepted. Carried.
7. Proposed by Cllr. Morgan, Seconded by Cllr. Prynn that the minutes of the planning meeting held on 21 July 2023 be accepted. Carried.
8. The Clerk reported that:
 - The list of proposals made by Jeremy Roberts (Three Bays Wildlife) at the July meeting had been sent to members;
 - An application had been submitted to Unity Trust Bank together with cheques to open two accounts;
 - The proposed rebuild/renovation of Valley Road PC was not eligible for Levelling Up funding, so no application had been made to the Community Capacity Fund for the preliminary work required;
 - Two new noticeboards had been installed and added to the Council's insurance policy;
 - A valuation of the war memorial was awaited from Kerrow Memorials prior to adding it to the Council's insurance policy;
 - The Expression of Interest to the Community Ownership Fund was ruled ineligible because the project has neither cash nor in-kind match funding.
 - He had written to Kovia Consulting expressing the Council's support for the Harbour Trustees' funding application for the harbour resilience works.
 - The Chairman had written to the Cornwall Council officer managing the Community Capacity Fund expressing the Council's support for the Mevagissey Museum's application for funding.
9. In the absence of the Ward Member, the Clerk read out his report, including details of September's volunteer programme to which all were invited:
 - Saturday 2nd at 10am – vegetation clearance and bench maintenance at Battery Park;
 - Saturday 9th at 10am – bench painting at Wesley Court;
 - Sunday 17th at 10am – play equipment painting at Pentillie Field.The road closure for the Portmellon Regatta on 16th September had been approved.
The full report can be seen on the Council's website.
10. To approve the monthly finances.

Bills to Pay	Cheque to open new bank account no. 1 (paid)	£	500.00
	Cheque to open new bank account no. 2 (paid)	£	500.00
	PC attendants 29/07/23 - 04/08/23 (paid)	£	308.00

Second cut of coast path (paid)	£	382.78
Service seasonal bins 01/07/23 - 15/07/23 (paid)	£	370.99
PC attendants 05/08/23 - 11/08/23 (paid)	£	308.00
Valley Rd PC electricity 02/07/23 - 01/08/213 (paid)	£	30.21
W Wharf PC electricity 02/07/23 - 01/08/23 (paid)	£	52.45
Valley Rd PC water 06/07/23 - 01/08/23 (paid)	£	412.18
W Wharf PC water 08/07/23 - 01/08/23 (paid)	£	410.53
Operate West Wharf PC August (paid)	£	1,352.88
Operate Valley Rd PC August (paid)	£	1,397.89
PC attendants 12/08/23 - 18/08/23 (paid)	£	308.00
July staff costs	£	1,602.40
Service seasonal bins 17/07/23 - 30/07/23	£	376.27
W Wharf PC contactless equipment supply and installation	£	6,840.00
IT (email) licenses, back-ups, set-up, support	£	757.32
Call out and repair W Wharf PC door closures	£	330.00
Service bottle bank 26/07/23	£	219.60
Office costs	£	22.93
	TOTAL	£ 16,482.43

Accounts	Amount available to spend as of last meeting	£	135,659.57
	Expenditure last month	£	7,818.84
	plus West Wharf PC water 06/06/23 - 07/07/23	£	140.21
	Installation of 2 x noticeboards and disposal of 2 x old boards	£	150.00
	PC attendants 22/07/23 - 28/07/23	£	308.00
	Bank charges to 30/06/23	£	8.00
	Available to spend	£	127,234.52
	Bank Statements (01/08/2023)		

Current Account	£	50.04
Deposit Account	£	127,184.48
TOTAL	£	127,234.52

Proposed by Cllr. Gann, Seconded by Cllr. G Williams that the accounts be accepted and the bills paid. Carried.

11. To review the Financial Regulations (deferred from 15 June meeting).
Input from the Public Toilets Working Group (PTWG) on the procedure for cash handling had been received but too late for incorporation into the Financial Regulations, so this was deferred until September.
Proposed by Cllr. Gann, Seconded by Cllr. Pryn that John Facey be co-opted onto the PTWG. Carried.
12. Proposed by Cllr. Whatty, Seconded by Cllr. A Williams that the draft list of actions to address issues outstanding from the previous Internal Audit Report was agreed and accepted. Carried.
13. Proposed by Cllr. Shephard, Seconded by Cllr. Pryn that following review the Council's Code of Conduct should remain unchanged. Carried.
14. Cllr. Facey (PTWG) presented his report on the operation of the public conveniences.
Card readers had been installed at West Wharf PC;
Abuse of West Wharf PC by members of the public had been unprecedented, with continual blockages and litter, culminating in closure for three hours last week following abuse of the attendant by intoxicated individuals. Valley Road PC had remained unscathed.
A vote of thanks for Gary Farr and his team was Proposed by Cllr. Gann, Seconded by Cllr. Barham, and Carried.
Cllr. Facey will liaise with Mr Farr regarding a risk assessment for the attendants.
15. Proposed by Cllr. Shephard, Seconded by Cllr. Barham that toilet attendants should be authorised during the peak period at a cost of up to £350 per week with the duration reviewed each month. Carried.
16. Cllr. Gann (Housing Working Group) asked that his report be deferred to the end of the meeting and conducted in closed session.
17. Cllr. Gann reported that two more large bins had been installed at Kiers car park to cope with the litter from take-away businesses and would remain in place probably until the end of October. Invoices had been issued to participating businesses and contributions from smaller businesses were expected.
18. Cllr. Brown (Climate Emergency Working Group) was absent but had sent the following report:

- Following the allocation of funding and the kind offer of support from Cllr Barham, the group has started to scope out the building/levelling phase of the community planter programme project. It's expected that in September, we will have a scope of work, confirmed budget and timings available.
 - The group has worked with Three Bays Wildlife to secure a date of 15th September for a bat walk around the Heligan trail starting at the MAC at 7pm. Very limited numbers are available.
 - Finally, the group has been allocated a volunteer student from Exeter University who will be meeting the group in late September to discuss a biodiversity survey in Pentillie.
19. Cllr. Whatty reported that new email details had been sent to members, most of whom had confirmed functionality, and all that remained was to agree a common changeover date.
Proposed by Cllr. Prynne, Seconded by Cllr. Gann that the changeover should be on 1st September. Carried.
Cllr. Whatty is developing the Council's IT Security Policy.
20. There was nothing to report from the Asset Working Group.
21. There was nothing to report on the development of a devolution package.
22. Complaints received from Ocean Housing's tenants were reviewed. The Chairman suggested that Ocean's Head of Maintenance should be invited for a 'walkabout' to view the problems.
Proposed by Cllr. Barham, Seconded by Cllr. Gann that the invitation be issued and if no reply is received after two weeks a letter should be sent to the CEO listing all the issues and asking for an update on their medium to long-term plans. Carried.
23. To consider an allegation of fly-tipping on land adjacent to Meadow Court. Cllr. Facey said that Cornwall Council had refused to remove pallets, etc, stacked on the wall of the old launderette, even though it was part of the highway, so it was reasonable to conclude that it was Ocean's responsibility. It was agreed to include it on the Ocean 'walkabout'.
24. To consider a response to the Government's call for evidence as part of plans to better regulate the private parking sector. Cllr. Facey withdrew for this item, having declared an interest.
Proposed by Cllr. Barham, Seconded by Cllr. Shephard that all those who had complained about Sunny Corner car park should be sent a link to the consultation website, and that the Clerk should respond to the consultation highlighting the impact on the village's reputation by association with Sunny Corner. Carried.
25. Proposed by Cllr. Facey, Seconded by Cllr. G Williams that Leon Burdett be co-opted to fill the vacancy created by the resignation of Annie Christie. Carried.
26. Proposed by Cllr. Gann, Seconded by Cllr. Facey that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted, the public and press be excluded from the rest of the meeting. Carried.
The remainder of the meeting was held in closed session.
27. The meeting ended at 9.40pm. Date of next (non-planning) meeting: 21 September 2023.

Signed

Dated