MEVAGISSEY PARISH COUNCIL

<http://mevagisseyparishcouncil.co.uk/>

Minutes of the Extraordinary Parish Council Meeting held at the Mevagissey Activity Centre

On Thursday 6 April 2023 at 7pm

Present Cllrs. M Roberts (Chairman), M Facey (Vice-Chairman), G Barham, J Brown, D Drake, J Gann, J Morgan, G Shephard.

In Attendance P Howson (Locum Clerk to the Council).

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*UNRATIFIED UNLESS SIGNED*

1. Apologies for absence had been received from Cllrs. A Williams, C Prynn, G Williams, and J Whatty.

2. The sole purpose of the meeting being to consider the requirement for a new Clerk to the Council, it was Proposed by Cllr. Shephard and Seconded by Cllr. Facey that the Council should go into closed session. Carried.

3. The Chairman read out letters received from the Clerk, Teri Cailleach, which included her notice of resignation which was accepted. Cllrs. Roberts, Facey and Morgan had been ‘holding the fort’, but Phil Howson (who had been the previous Clerk) had agreed to provide temporary cover until a new Clerk was in place. It was agreed that Cllr. Morgan would pass invoices to Phil for collation and they would meet weekly to expedite payments.

4. Proposed by Cllr. Facey, Seconded by Cllr. Gann that the outgoing Clerk should receive three months’ salary in lieu of notice. Carried.

5. Proposed by Cllr. Shephard, Seconded by Cllr. Morgan that implementation of the proposed .gov email addresses for Members should be paused until a new Clerk is in place. Carried.

6. It was agreed that emails to [mevaclerk@gmail.com](mailto:mevaclerk@gmail.com) should be forwarded to the temporary Clerk until he has gained direct access to the account.

7. Proposed by Cllr. Brown, Seconded by Cllr. Barham that Phil Howson should be approved as Locum Clerk and that all papers, log-ons, etc, should be handed over to him and that he should be authorised as Proper Officer. Carried.

8. Proposed by Cllr. Facey, Seconded by Cllr. Brown that the Locum Clerk should be put on the payroll at an annual salary of £18,000. Carried.

9. Proposed by Cllr. Shephard, Seconded by Cllr. Barham that the vacancy for Clerk should be advertised on the notice boards, the Council’s website, and the Council’s Facebook page with a closing date of 18 April 2023. Carried.

10. It was agreed that the Chairman would write to the outgoing Clerk accepting her resignation with regret and informing her that she would receive full pay in lieu of her contractual 3 month notice period.

11. Proposed by Cllr. Barham, Seconded by Cllr. Drake that the interviewing panel would comprise Cllrs. Roberts, Facey, Morgan and Shephard, and would have delegated power to make all decisions regarding the appointment of a new Clerk. Carried.

12. The meeting ended at 8.15pm.

Signed ......................................................................................... Dated ....................................