MEVAGISSEY PARISH COUNCIL

[www.mevagissey-pc.gov.uk](http://www.mevagissey-pc.gov.uk)

Chairman Clerk

Mr M Roberts Mr P Howson

Rowan Trevellion

Tregoney Hill School Hill

Mevagissey Mevagissey

PL26 6RF PL26 6TH

01726 842267 07570 832669

michael.roberts@mevagissey-pc.gov.uk clerk@mevagissey-pc.gov.uk

# **To all members of the Parish Council**

Dear Councillor,

### **PARISH COUNCIL MEETING**

You are summoned to attend the next meeting.

It will be held at the Mevagissey Activity Centre on Thursday 21 December 2023 starting at 7pm.

The order of business is given below.

Yours faithfully



PJ Howson

Clerk to the Council

15 December 2023

### AGENDA

1. To receive Apologies.

2. To receive Declarations of Interest and Gifts.

3. Public participation.

4. To accept the minutes of the meeting held on 16 November 2023.

5. To accept the minutes of the planning meeting held on 17 November 2023.

6. To receive the Clerk’s report.

7. To receive the Ward Member's report.

8. To approve the monthly finances.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Bills to Pay | West Wharf PC hygiene services 29/12/23 - 28/03/24 (paid) | £ | 353.55 |  |  |
|  | Councillor Code of Conduct training (paid) | £ | 24.00 |  |  |
|  | Valley Rd PC electricity 02/11/23 - 01/12/23 (paid) | £ | 23.53 |  |  |
|  | West Wharf PC electricity 02/11/23 - 01/12/23 (paid) | £ | 39.87 |  |  |
|  | Service seasonal litter bins 03/1123 - 08/11/23 (paid) | £ | 274.94 |  |  |
|  | Valley Rd PC water 04/11/23 - 02/12/23 (paid) | £ | 97.29 |  |  |
|  | West Wharf PC water 04/11/23 - 30/11/23 | £ | 128.00 |  |  |
|  | November staff costs | £ | 1,602.40 |  |  |
|  | Office supplies | £ | 43.84 |  |  |
|  | VPN (2 year subscription) | £ | 77.44 |  |  |
|  | Valley Rd PC hygiene services 29/12/23 - 28/03/24 | £ | 297.95 |  |  |
|  | Operate West Wharf PC December | £ | 1,352.88 |  |  |
|  | Operate Valley Road PC December | £ | 1,397.89 |  |  |
|  | IT support for December | £ | 54.86 |  |  |
|  | Service seasonal litter bins 27/11/23 | £ | 70.33 |  |  |
|  | Website hosting and maintenance 2023 | £ | 395.00 |  |  |
|  | Payroll services Oct 23 - Mar 24 | £ | 60.00 |  |  |
|  | TOTAL | £ | 6,293.77  |  |  |
|  |  |  |  |  |  |
| Accounts | Amount available to spend as of last meeting | £ | 145,783.30 |  |  |
|  | Expenditure last month | £ | 8,841.87 |  |  |
|  |  plus Remembrance Sunday wreath and poppy appeal (cheque) | £ | 175.00 |  |  |
|  |  Advance payment for PC winter maintenance works | £ | 500.00 |  |  |
|  |  Grant to Mevagissey and District Museum (2nd payment) | £ | 2,500.00 |  |  |
|  |  Parish nurse fundraiser | £ | 2,400.00 |  |  |
|  |  Repairs to West Wharf PC door locks and handles | £ | 780.00 |  |  |
|  | West Wharf PC card reader payment | £ | 185.25 |  | Received |
|  | West Wharf PC coin payments | £ | 1,350.00 |  | Received |
|  | LMP / SWCP 2023 grant (footpath cutting) | £ | 1,990.17 |  | Received |
|  | Closing balance from HSBC account | £ | 56.99 |  | Received |
|  | Uncleared cheque | £ | 175.00 |  |  |
|  | Available to spend | £ | 134,343.84 |  |  |
|  | Bank Statements (30/11/2023) |  |  |  |  |
|  | Current Accounts |  |  | £ | 342.83 |
|  | Deposit Accounts |  |  | £ | 134,001.01 |
|  | TOTAL |  |  | £ | 134,343.84 |

9. To agree the budget for 2024/25.

10. To set the precept for 2024/25.

11. Planning

11a. PA23/09894 : First floor extension on existing footprint and alterations to front garden by extending wall, relocating fence and extending lawn. Shangri La Valley Road Mevagissey St Austell Cornwall PL26 6SB

11b. PA23/09473 : Extension to the side of the building with balcony area, Installation of Solar PV on roof and the addition of car port. Penwarne Close Portmellon Road Mevagissey St Austell PL26 6PH.

12. Planning decisions (for information).

 PA23/05584 : Domestic shed. Chapel Point House. APPROVED WITH CONDITIONS

 PA23/06432 : Listed building consent for the siting of a domestic shed. Chapel Point House. WITHDRAWN

PA23/08637 : Proposed extensions, replacement roof, windows and doors, remodelling and addition of balcony with variation of condition 2 and 3 of decision PA21/07688 dated 19/10/2021. Southcliffe 3 Lower Well Park.

APPROVED WITH CONDITIONS

13. Other planning matters.

13a. Alleged shortcomings of the Local Planning Authority in granting Certificates of Lawfulness (Cllr. Gann).

13b. To receive an update on implementation of the remaining features of the Portmellon Car Park Management Plan (deferred from last meeting) (Cllr. Mustoe).

14. To receive a report on the operation of the public conveniences (Cllr. Facey).

15. To receive a report from the Housing Working Group (Cllr. Gann).

16. To receive a report on litter bins (Cllr. Gann).

17. To receive a report from the Climate Emergency Working Group (Cllr. Brown).

18. To receive a report from the Asset Working Group (Cllr. Shephard).

19. To review progress on the development of a devolution package.

20. To approve the Staff Committee Terms of Reference and delegate authority to the Committee to make all decisions relating to all aspects of the recruitment and management of staff.

21. To receive feedback from the Community Area Partnership (CAP) meeting with S W Water on 22 November (Cllr. Roberts).

22. To consider a request for emergency assistance from the Mevagissey Activity Centre.

23. To review the Model Complaint Handling Procedure.

24. Date of next meeting: 18 January 2023. Date of next planning meeting: 19 January 2023.

***NOTE:*** *The meeting will include an opportunity for members of the public to make representations and give evidence on any item appearing on this agenda. No member of the public may speak for longer than three minutes. The meeting has been advertised as a public meeting and as such could be recorded by broadcasters, the media or members of the public.*