MEVAGISSEY PARISH COUNCIL

[www.mevagissey-pc.gov.uk](http://www.mevagissey-pc.gov.uk)

Chairman Clerk

Mr M Roberts Mr P Howson

Rowan Trevellion

Tregoney Hill School Hill

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# **To all members of the Parish Council**

Dear Councillor,

### **PARISH COUNCIL MEETING**

You are summoned to attend the next meeting.

It will be held at the Mevagissey Activity Centre on Thursday 16 November 2023 starting at 7pm.

The order of business is given below.

Yours faithfully



PJ Howson

Clerk to the Council

11 November 2023

### AGENDA

1. To receive Apologies.

2. To receive Declarations of Interest and Gifts.

3. Public participation.

4. To accept the minutes of the meeting held on 19 October 2023.

5. To accept the minutes of the planning meeting held on 20 October 2023.

6. To receive the Clerk’s report.

7. To receive the Ward Member's report.

8. To approve the monthly finances.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Bills to Pay | Grant to Mevagissey and District Museum (1st payment) (paid) | £ | 2,500.00 |  |  |
|  | Service seasonal litter bins 01/10/23 - 15/10/23 (paid) | £ | 554.69 |  |  |
|  | Valley Rd PC electricity 02/10/23 - 01/11/23 (paid) | £ | 26.40 |  |  |
|  | West Wharf PC electricity 02/10/23 - 01/11/23 (paid) | £ | 45.04 |  |  |
|  | Service seasonal litter bins 17/10/23 - 31/10/23 | £ | 683.88 |  |  |
|  | Service bottle bank 24/10/23 | £ | 219.60 |  |  |
|  | Councillor training | £ | 36.00 |  |  |
|  | Valley Rd PC water 05/10/23 - 03/11/23 | £ | 228.46 |  |  |
|  | West Wharf PC water 05/10/23 - 03/11/23 | £ | 139.77 |  |  |
|  | IT support for November | £ | 54.86 |  |  |
|  | October staff costs | £ | 1,602.40 |  |  |
|  | Operate West Wharf PC November | £ | 1,352.88 |  |  |
|  | Operate Valley Road PC November | £ | 1,397.89 |  |  |
|  | TOTAL | £ | 8,841.87 |  |  |
|  |  |  |  |  |  |
| Accounts | Amount available to spend as of last meeting | £ | 152,349.75 |  |  |
|  | Expenditure last month | £ | 6,969.30 |  |  |
|  | plus PC attendants during shanty festival | £ | 66.00 |  |  |
|  | Bank charges to 30/09/23 | £ | 10.00 |  |  |
|  | West Wharf PC card reader payment | £ | 478.85 |  | Received |
|  | Available to spend | £ | 145,783.30 |  |  |
|  | Bank Statements (01/11/2023) |  |  |  |  |
|  | Current Accounts |  |  | £ | 1,104.70 |
|  | Deposit Accounts |  |  | £ | 144,678.60 |
|  | TOTAL |  |  | £ | 145,783.30 |

9. To agree the budget for 2024/25.

10. To set the precept for 2024/25.

11. To receive a report on the operation of the public conveniences and approve proposed works to be completed before the next season (deferred from last meeting) (Cllr. Facey).

12. To receive a report from the Housing Working Group (Cllr. Gann).

13. To receive a report on litter bins (Cllr. Gann).

14. To receive a report from the Climate Emergency Working Group (Cllr. Brown).

15. To receive a report from the Asset Working Group (Cllr. Shephard).

16. To review progress on the development of a devolution package.

17. To adopt the latest version of the Document Retention Policy.

18. To grant permission for St Peter’s church to erect the Christmas Crib next to the war memorial.

19. To consider a donation to the Royal British Legion’s Poppy Appeal

20. Date of next meeting (to include planning matters): 21 December 2023.

***NOTE:*** *The meeting will include an opportunity for members of the public to make representations and give evidence on any item appearing on this agenda. No member of the public may speak for longer than three minutes. The meeting has been advertised as a public meeting and as such could be recorded by broadcasters, the media or members of the public.*